



## REVITALIZATION LOAN APPLICATION

INFORMATION REQUIRED TO PROCESS LOAN APPLICATIONS UNDER  
PART 201, ENVIRONMENTAL REMEDIATION, OF THE  
NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT,  
1994 PA 451, AS AMENDED

1. Identify the community submitting the application, its contact person, and the person's title, street address, telephone number, fax number, and, if applicable, electronic mail address.
  
  
  
  
  
  
  
  
  
  
2. Applicant's tax ID number: \_\_\_\_\_
  
  
3. Loan amount requested: \_\_\_\_\_
  
  
4. Is the property located in the applicant's jurisdiction? (If no, the project is ineligible for a loan.) \_\_\_\_\_ Yes \_\_\_\_\_ No
  
  
5. Provide the following information regarding the location of the property or properties where the loan funds will be used:  
  
Current owner: \_\_\_\_\_  
  
Street address: \_\_\_\_\_  
  
Parcel number: \_\_\_\_\_  
  
Parcel size: \_\_\_\_\_  
  
Assessed value: \_\_\_\_\_  
  
Current zoning: \_\_\_\_\_  
  
Proposed zoning: \_\_\_\_\_

Attach a legal description of the property and a map showing each property included in the loan application.

## REVITALIZATION LOAN APPLICATION

6. Attach a description of the current use of the property and, if known, a description of the uses of the property for at least the last 25 years. If the property has been vacant for more than 25 years, describe the last known use. Include all uses that may have contaminated the property, list the hazardous substances that exist or may exist on the property, and name the owner or operator of the property during each use.
7. Is the property known to be a facility as defined in Part 201, Environmental Remediation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended?  
\_\_\_\_\_ Yes      \_\_\_\_\_ No

If available, attach environmental reports that conclude the property is a facility. Otherwise, describe why the property is believed to be contaminated.

8. Attach a description of the project or activities for which the loan will be used, including the following:
- A description of the eligible activities proposed, including evaluation, demolition, and interim response activities required to facilitate an evaluation or demolition at the property.
  - If demolition is a proposed eligible activity, describe the age and condition of the structure to be demolished, and whether the building has been declared a hazard by the local unit of government or is in a condition that would allow such a declaration. The demolition must be required in order to undertake other response activities or for health or safety reasons to be eligible for payment with loan funds. Structures should be either officially declared a hazard or in a condition that would allow such a declaration.
  - A description of the proposed use of or development plans for the property. If a developer has been identified, provide the name of the individual or company, the type of business, the number of new jobs anticipated, and the amount of investment anticipated.
9. What is the approximate schedule for submitting a work plan to the Department of Environmental Quality (DEQ), beginning eligible activities with the loan, completing the eligible activities, and implementing the development, if identified?
10. Attach an itemized budget for the eligible activities proposed. A contingency amounting to 15 percent of the proposed cost of the eligible activities may be added to the loan request.

Questions 11 and 12 are for informational purposes only. The answers to these questions will not affect the prioritization or eligibility of the loan application.

11. Is the project area within a Renaissance Zone? \_\_\_\_\_ Yes      \_\_\_\_\_ No  
(If the project is within a Renaissance Zone, tax increments will not be available to repay the loan).

## REVITALIZATION LOAN APPLICATION

12. Does the applicant (or another local authority) have a Brownfield Redevelopment Plan that includes the project area? \_\_\_\_\_ Yes \_\_\_\_\_ No

If the answers to number 11 and/or 12 were yes, please include a map showing the boundaries of the zone(s) and where the project area is located in relation to the zone(s).

13. If the property is not owned by the applicant, attach an enforceable agreement between the property owner and the applicant that commits the property owner to cooperate with the applicant, including a commitment to allow access to the property to complete at a minimum the proposed activities. The statement should include any limitations on use of or access to the property.
14. Attach a resolution from the local government's governing body committing to repayment of the loan, and acknowledging that the local government's full faith and credit pledge guarantees the loan. The resolution must also identify the person who is authorized to enter into a loan agreement with the DEQ and who may commit the local government to repayment of the loan. An example resolution is attached to the application instructions.
15. Prior to the DEQ signature on a loan agreement, the applicant is required to submit to the DEQ copies of the Department of Treasury approval of the municipality's Notice of Intent to Issue an Obligation. Please see page 2 of the instructions for information regarding this requirement.

## REVITALIZATION LOAN APPLICATION

The undersigned, as the representative of the applicant, certifies that the information provided in this application and its attachments is true and complete to the best knowledge and belief of the undersigned.

The undersigned, as the representative of the applicant, certifies that the municipality has applied for Michigan Department of Treasury approval of its Notice of Intent to Issue an Obligation, form F-3304.

The undersigned, as the representative of the applicant, acknowledges that payment of the loan for which this application is submitted is guaranteed by the local unit of government's full faith and credit, and that default of payment may result in attachment of the local unit of government's revenue sharing payments from the State of Michigan.

The local government's purchasing practices are consistent with Public Acts 167 and 168 of 1993.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Two complete copies of each loan application should be submitted to:

SITE RECLAMATION UNIT  
ENVIRONMENTAL RESPONSE DIVISION  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
P.O. BOX 30426  
LANSING, MICHIGAN 48909-7926

Please contact our office at 517-373-9540 with any questions.

The Michigan Department of Environmental Quality (MDEQ) will not discriminate against any individual or group on the basis of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. Questions or concerns should be directed to the Office of Personnel Services, P.O. Box 30473, Lansing, MI 48909.